

# CITY OF LYNDEN

## PUBLIC WORKS DEPARTMENT

Main Number: (360) 354-3446



### Public Works Committee Meeting Minutes

Microsoft Teams Virtual Meeting

City Hall - 300 4<sup>th</sup> Street

4:00 PM April 07, 2021

#### Call to Order

#### Roll Call

Members Present: Councilor Gary Bode, Ron De Valois, Jerry Kuiken

Members Absent (with Notice): Mayor Scott Korthuis

Staff Present: City Administrator Mike Martin; Public Works Director Steve Banham, Programs Manager Mark Sandal, Sr. Admin. Assistant Miriam Kentner

Public Present: Gary Vis, Kevin Vander Veen

#### Action Items

**1. Approve Minutes from March 3, 2021**

Kuiken motioned to approve the minutes and De Valois seconded the motion.

**Action:**

***The minutes from March 3, 2021 were approved.***

**2. Six Year Transportation Improvement Plan (2022-2027) to May 3 City Council Meeting to Set a May 17, 2021 Public Hearing Date**

Banham presented the Six Year Transportation Improvement Plan (2022-2027) and noted new columns added for estimated year of construction. This is to make this tool more connected with available funding. De Valois asked if 10<sup>th</sup> Street (#10) could be updated sooner. Committee and staff agreed that 10<sup>th</sup> Street improvement are critical but also require the most complex solution. Banham discussed the timing of DOE grant funding based on annual applications in September with funding approved in the following legislative year. 8<sup>th</sup> Street is currently pending Legislative approval and DOE funds for 10<sup>th</sup> street would likely not be available until 2025. The Committee also requested that Cedar Drive (#12) construction be moved up and that South Park Street (#11) be shifted to 2023 construction.

**Action:**

***The Public Works Committee concurred to recommend forwarding the revised Six-Year Transportation Improvement Plan (2022-2027), with the changes for Cedar Drive and Park Street to the May 3 City Council Meeting to set a May 17, 2021 Public Hearing date.***

**3. Request for Left Turn Designator at Front & 19th Streets Intersection**

The Committee discussed a request received for a left-turn arrow at the intersection of Front and 19<sup>th</sup> Streets citing that traffic volume can impede the ability to turn on the green light. Staff has estimated the cost of the signal modification to be \$12,000.

**Action:**

***The Public Works Committee concurred to recommend proceeding with the installation of a left signal modification with left turn arrows.***

**4. Request for 3-Way Stop at Bradley and Line Roads Intersection**

Sandal stated that he was speaking with a member of the public and a request was made to have a three-way stop installed at the intersection of Bradley Road and Line Road. The Committee discussed the need and suggested staff to work with Police to understand the traffic incident count for this area.

**Action:**

***The Public Works Committee concurred to recommend staff to continue to monitor and work with the Police Department to evaluate the need for a three-way stop and to investigate if any traffic accidents have occurred.***

**5. Request to Use Hydrant Meter for Irrigation at Ridnour Athletic Complex (1986 Main Street)**

Gary introduced Kevin Vander Veen, speaking on behalf of Luke Ridnour, who is requesting to have a temporary hydrant meter installed to irrigate the property north of the Ridnour Athletic Complex at 1986 Main Street. Vander Veen requested a temporary 1 ½" meter accessed through the church hydrant until a permanent solution gets approved.

**Action:**

***The Public Works Committee concurred to recommend proceeding with the installation of a temporary hydrant meter to irrigate the proposed new field.***

**6. Main Street Bridge at Pepin Creek**

Banham presented a map showing a proposed box culvert alternative that will reduce estimated road closure timeline from six months to four months. Banham stated this will increase the project cost from \$2.5 million to \$3 million.

**Action:**

***The Public Works Committee concurred to approve the box culvert alternative; however, they cautioned staff to be sensitive to the volume of agriculture traffic while creating the schedule for this construction project.***

**Information Items (some actions taken)**

**7. Agreement with Whatcom County for Jail Work Crew**

Staff is entering into an agreement with Whatcom County for the jail work crew to perform general yard maintenance at various City locations, including detention ponds in need of cleaning.

**8. Lynden Rec Center - Boiler, Heat Exchanger and Siding**

Staff is looking at the possibility of a Commerce grant for replacement of the boiler and heat exchanger and has asked Brian Davidson for an estimate on siding replacement. The boiler and heat exchanger were installed in 1979 and are inefficient and in poor working condition. Martin spoke about the siding and his communication with City Council and the need to aggressively respond to the siding replacement.

**Action:**

***The Public Works Committee concurred to recommend that staff work with Forge Fitness (Davidsons) to get estimates for replacing the siding and to continue to work to finding grant funding for the boiler system replacement.***

**9. Kamm Creek Culvert Replacement on East Badger Road This Summer**

WSDOT will be replacing the Kamm Creek culvert on East Badger Road (east of town) this summer after July 15th. The culvert replacement is planned to occur within a 60-hour timeframe, during which East Badger Road will be closed. Banham stated he requested construction to begin after the Northwest Washington Fair scheduled to end August 21, 2021.

**10. 7th Street Wins APWA 2021 Project of the Year Award**

The City's 7th Street project won the American Public Works Association 2021 Project of the Year Award for the category *Small Agency Transportation < \$5M*. The project would usually be showcased at the APWA Spring Conference; however, due to the Covid-19 pandemic, the project will be showcased in a future 'Project of the Year' video, via press release, social media, and by featuring the project in the APWA Chapter magazine. A plaque will also be provided to the City.

**11. PROJECT - Foxtail Street Extension**

The pre-construction meeting was held on March 26th. Construction began April 5<sup>th</sup> and is scheduled to be completed by the end of May. Sandal stated that the contractor found unsuitable soils that will need to be removed and is expecting those changed conditions could result in an estimated \$40,000 increase in cost, but still within the original construction estimate.

**12. PROJECT - Industrial Condensate - Riverview to Outfall**

Staff will be issuing a change order to Premium Services to replace a section of damaged and previously abandoned raw waterline to connect to the more recently installed industrial condensate pipe under Riverview Road.

**13. PROJECT - Guide Meridian Pump Station #17**

Staff is working on permanent and construction easement documents with the City attorney and property owners. City is also looking at pre-purchasing the emergency generator due to lengthy lead time. Staff explained the proposed location on the south side of Bay Lyn Drive on the east side of the private driveway.

**14. PROJECT - West Front Street Reconstruction**

Banham explained the economic benefits of reconstructing West Front Street to allow revenue-generating commercial development. He suggested if outside funding is not currently available, the could City install utilities and build a limited all-weather street cross section with the correct vertical and horizontal alignment to allow the full City street standard to be built over it in the future. This approach was used in the past with Line Road, which was recently improved in front of the new middle school.

**15. Request for Crosswalk Across Depot Road at Apple Valley Apartments (8611 Depot Road)**

A resident of the Apple Valley Apartments on Depot Road called and requested a crosswalk near the apartments and LTI to cross Depot Road.

**Action:**

***The Public Works Committee concurred to recommend installing a crosswalk on Depot Road at Springview Drive due to the proximity of the bus stop and because that street connects further to the east to the Kaemingk Trail.***

**16. 2021 Events (Lynden Chamber of Commerce)**

Vis presented the 2021 events for the Lynden Chamber of Commerce

**Action:**

***The Public Works Committee concurred to forward the 2021 events schedule to City Council for approval.***

## **New Information**

### **1) Left Turn Arrow on Front Street**

Bode proposed adding left-turn arrows on Front Street, eastbound, for vehicle turning south onto 1<sup>st</sup> Street/Hannegan Road. Banham stated that Public Works staff will review traffic patterns at this intersection to determine whether additional directional markers are needed.

### **2) Short-Term Parking Signage for Front Street Shops**

Bode stated he has heard from numerous Front Street shops about the lack of short-term parking for pick-up customers. The Committee discussed that most parking spaces are often used by patrons of restaurants and residents of the nearby apartments and that having some short-term parking spaces near the Dutch Bakery (soon reopening) might make sense. Banham stated that Public Works staff will look at the parking code for Front Street and will review if 30-minute parking limit signs (during business hours) should be installed.

## **Adjournment**

The Meeting was adjourned at 5:47 pm

**Next Meeting:** May 5, 2021